

**Minutes of
C-FC Policy Committee
High School Conference Room
February 15, 2019 at noon**

Present: Kalene Engel, Rita Greshik, Don Baloun. Tom Hiebert and Steve Stoppelmoor were present for part of the meeting.

Call to Order: Kalene Engel called the meeting to order at 12:40 pm, after all members were present.

Process for Policy Review: The process for policy review/revision was reviewed, including how to access the PRG on the WASB website. The current focus of the committee will be to review/revise the Base Policy Package policies plus other policies as needed. Once those are in place, the remaining policies can be handled.

Policy Review: Committee members reviewed the following policies series and generated the following comments/recommendations:

Policy/Rule	Title	Recommendation
188	Remote Participation	Adopt as presented. Clarified that the policy applied to Board Members only. In the future, consider a policy requiring videotaping/posting of board meetings, as that is currently been done sporadically.
321	School Calendar	Mr. Stoppelmoor confirmed that 3/1 was an appropriate deadline. Added a sentence after §4 to address PD days; added days or minutes to item 2 on page and “inclement weather days” to item 2 on page 2
370	Extracurricular Activities	Added a sentence after item 5 regarding limits on school absences due to activities; consider a Rule in the future for the same issue
420	School Admissions	Adopt as presented. Question about release of information RE: students who have not been immunized.
420-Rule	Procedures for Placing Transfer Students	Discussion of who should decide final placement; recommendation to leave as presented.
421	Entrance Age	Provided to Mr. Stoppelmoor for review/comment

421-Rule	Rules for Entrance Age	Provided to Mr. Stoppelmoor for review/comment
443	Student Conduct and Discipline	Add “all” to item 2 on page 1 to clarify that all staff should receive PD on topic; discussion of how Student-Parent Manual provides specifics
443.3	Student Tobacco Use	Delete editor’s note; this is new policy which includes vaping
443.4	Student Alcohol and Drug Use	Question regarding ability to conduct urine or blood tests – Rita will check with WASB.
443.5	Student Electronic Devices	Replace principal with District Administrator in paragraph 2
443.5-Rule	Student Electronic Devices	Explanation that this is a verbatim recitation of the current language in the C-FC Student-Parent Manual
446	Student Search Activities	Discussion of access to passwords for phones; reviewed WASB guidance and will add additional sentence to clarify
447.1	Corporal Punishment	Discussion of who possesses a list of trained staff re: physical restraint and how to access

Next Steps: Kalene will send policies to Steve Stoppelmoor and Luke Kjelland for input. Kalene to type minutes; revise policies, submit to District Office for posting in meeting packet so they can be considered at 2/20/19 meeting.

Next Meeting: March 1, 2019 at noon at High School Conference Room.

Meeting adjourned at 2:55 p.m. on a motion by Rita and second by Don and consent of all the three committee members present.

Minutes by Kalene Engel